

Administration Fee - £50 (per child, non refundable)

This covers our settling in process. Payment can be made by Cash, Debit Card, Cheque or Bank transfer.

Child's Surname _____ Forenames _____

Address _____

Postcode _____

Telephone _____

Date of Birth (or due date) _____ Age _____ Male/Female _____

For correspondence & invoicing, please contact:

Parent 1 Name _____

Workplace address _____

Postcode _____

Work Telephone Number _____ Mobile _____ Date of Birth _____

National Insurance Number _____ Email _____

Parent 2 Name _____

Workplace address _____

Postcode _____

Work Telephone Number _____ Mobile _____ Date of Birth _____

National Insurance Number _____ Email _____

Please indicate sessions/days required

Monday		Tuesday		Wednesday		Thursday		Friday		Additional Hours
am	pm	am	pm	am	pm	am	pm	am	pm	

Required Start Date _____

If a place is unavailable for your child, do you wish to be added to our waiting list (Yes/No) _____

NOTES: Kids Planet Day Nurseries are a full time Nursery. Fees are payable throughout the year, including bank holidays. Fees are payable monthly in advance.
I have read & agree to abide by Kids Planet Day Nurseries terms and conditions:

Parent/Guardian Signature _____ Date _____



Office use only	Date/Amount
Application form received	
Administration fee	
Input details – system	
1st invoice raised	
Learning Journal created	

During this vital stage children develop and change so quickly that it is important that all their needs and interests are met. We work very closely with parents and carers to ensure we have continuity with home routines to enable a smooth transition to each nursery.

Kids Planet follow the Early Year's Foundation Stage (EYFS) Framework and this enables us to provide the most flexible and stimulating development programme which ensures that at each stage your child's unique needs are met. Children begin to learn and develop from an early age and it is particularly important that this is nurtured during their first two years within nursery.

Babies in particular love to explore the world around them and at our nurseries we ensure that we can facilitate this development. We have a wide range of resources enabling each child to develop and gain experiences utilising their senses during play. Our resources vary from natural materials, musical instruments, to more familiar favourite toys and books. All the resources in our baby rooms are at low levels so that from an early age children are free to make their own choices and access all the resources themselves. All our baby rooms have treasure baskets which provide children with different textures, materials, natural home resources and smells which children are able to freely choose to explore and have fun with.

The environment within a Kids Planet nursery is bright and stimulating so that it feels warm and welcoming for all children attending the nursery. All our nurseries have been clearly thought out to develop the specific areas for the EYFS including role play, reading, creative, sand play, water play and space for physical development and this is evident within our baby rooms.

Children are encouraged to communicate and express themselves through a variety of means within the nursery. Through physical play and creative play they are able to learn about the world around them and also develop their own interests. We also know how important the outdoor environment is for all ages and we ensure that from a very young age children are given regular access to our outdoor areas and are also taken on trips to the park, the library or into the local town.

On joining one of our nurseries, each child is assigned a Key Person who is that specific child's named member of staff and they will take on the main responsibility for their care. This enables each child to become more familiar with the nursery and in particular with their Key Person who can ensure the transition into nursery is as smooth as possible.

The Key Person approach also enables each child to have someone with whom they can develop a special bond. By developing our Key Person system we are able to ensure that we maintain high standards of working in partnership with parents ensuring there is continuity from home to the nursery.

The Key Person is also responsible for completing each child's learning journal which will travel with your child throughout their time in one of our nurseries. Within the learning journal we keep observations which are carried out on each child and these mark those important milestones for their learning and development.



Babies very quickly transform into toddlers and again we ensure that their needs and interests are met during this important stage in their life. Kids Planet adopt the Early Year's Foundation Stage (EYFS) Framework and this enables us to provide the most flexible and stimulating development programme which ensures that at each stage of their development your child's unique needs are met.

All our toddler rooms are equipped with toys and apparatus which is age specific to challenge and enhance each child's development. Areas have been created for specific activities and children are free to make choices to ensure that they are developing their own interests. We ensure that our rooms also have large open spaces to enable them to have the space to develop physically with jumping, climbing, running, skipping all being able to take place both indoors and outdoors.

We also start to get children used to working in small groups focussing on specific activities or areas where they have real interests. As with our 0-2 year olds creative play is encouraged and in particular messy play with safe supervision. Children are also able to freely access role play and home corner areas where they can start to lose themselves in their own imaginations.

The environment within our toddler rooms is bright and stimulating so that it is warm and welcoming for all our children. Children are able to use the same resources indoors as well as outdoors and we ensure all children are given the opportunity to spend time daily in our outdoor environment. We regularly go on visits to the park, the library, or walks into town to provide children with a variety of environments in which they are able to learn.

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Our pre-school learning environment is focused upon the preparation for the transition from our nursery to primary school for all our children. This means that your child will follow an individual learning programme, which will include:

- Personal, Social and Emotional Development
- Communication, Language and Literacy
- Knowledge and Understanding of the World
- Problem Solving, Reasoning and Numeracy
- Physical Development
- Creative Development

Our pre-school rooms ensure that all children attending our nursery are able to choose freely from a selection of activities and resources and to develop their own unique interests. Children use ICT equipment including computers, cameras and listening machines on a regular basis.

Learning by experience is the most effective way for children to take onboard and develop new concepts. So during our planning we include cookery activities, gardening, dance, drama and music.

Within all our nurseries we have an open door policy and welcome feedback at all times. We have parents evening twice a year in each nursery but are available at any time to discuss your child's development at any stage.



Kids Planet ensures that all children are provided with a varied and nutritious diet. In each of our nurseries we have a 4 or 6 weekly menu which incorporates food from other cultures and provides themed days linked to international holidays and celebrations.

We provide nutritious food for our meal and snack times ensuring we include foods from the four main food groups. All our food is made fresh on the premises and fresh fruit is always available everyday.

Meal and snack times are seen as social occasions for our staff and children. Staff are encouraged to eat with the children at meal times promoting positive eating practises that we hope will continue throughout our children's lives.

At each of our nurseries our Nursery Chef works with the staff and children to provide a wide range of cooking activities. Each Nursery Chef encourages the children to experience a variety of baking and cooking methods, introducing new foods and ingredients to the children.

Our daily routines include the following:

- Breakfast between 7:00 and 8:30
- Morning Snack at 9:30
- Lunch between 11:30 and 11:45
- Afternoon Tea between 15:30 and 16:00

Sample Menu	Monday	Tuesday	Wednesday	Thursday	Friday
Times	2 5 2 3	4 5 2 4	3 3 3 4	2 4 3 4	2 3 1 3
Snack 9.30	Carrot & cucumber sticks with houmous Milk/Water	Pears & sultanas Milk/Water	Apples & dried apricots Milk/Water	Selection of dried fruits Milk/Water	Cheese & fresh apples Milk/Water
Lunch 11.30	Macaroni in a tomato sauce with petit pois Peaches & Cream Water	Sausages mashed potato & gravy vegetable macedonia Fresh fruit salad Water	Roast chicken dinner with roast potatoes & cabbage Semolina with fruit puree Water	Fish cobbler with courgette & sweetcorn Jelly & evaporated milk Water	Chicken in a mushroom & spinach sauce with potato croquettes Homemade fresh fruit salad Water
Lunch 11.30 (Vegetarian option)	Macaroni in a tomato sauce with petit pois Peaches & Cream Water	Vegetarian chilli with red kidney beans & boiled rice Lemon sponge & custard Water	Roast quorn chicken dinner with roast potatoes & cabbage Semolina with fruit puree Water	Fish cobbler with courgette & sweetcorn Jelly & evaporated milk Water	Quorn chicken in a mushroom & spinach sauce with potato croquettes Homemade fresh fruit salad Water
Afternoon Tea 15.30	Hot dogs with tomato ketchup Fresh bananas Fruit juice	Jacket potatoes with soft cheese Shortbread Fruit juice	Baked beans on toast Fruit scones Fruit juice	Cheese & crackers, carrot & cucumber sticks with seafood dip Brownies Fruit juice	Buttered crumpets Fairy cakes Fruit juice

Nutrition Counts:

- 2 Carbohydrates
- 2 Fruit & Vegetables
- 2 Protein
- 2 Dairy

Please note that all nutrition counts are approximate only. The menu shown is a sample menu. All of our nurseries have their own individual menus.

