

Kids Planet

Newsletter - Prestwich

October – November 2016

Nursery Manager's Message

I would like to welcome all the new children and families to our nursery. We have lots of exciting events coming up over the next few months, charity events and a Halloween party.

Our new uniforms are now in stock so please come and try on sizes if your interested in purchasing any – these are optional therefore not all children need them, just a great idea to save there clothes getting messy or stained from a fun filled day at nursery.



NURSERY NEWS



Policy of the month is.....

Medication Policy

When dealing with medication of any kind in the Nursery strict guidelines must be followed.

Prescribed Medication

- The Parent or Guardian of any child requiring prescribed medication should allow a senior practitioner to check all information on the bottle.
- The Parent or Guardian MUST give written permission for the administration of medication.
- The Parent or Guardian MUST complete the relevant medication form, paying attention to all details listed. This MUST then be checked by a Senior Practitioner prior to the Parent or Guardian leaving. Failure to adhere to this could result in your child not receiving their medication.
- On collection the Parent or Guardian will be asked to read and sign the completed medication form. This will show clear details of times and dosage etc.
- At the time of administering the medicine a member of the management team (this includes the Manager, Deputy or Acting Deputy Manager) will ask the child to take the medicine, or offer it in a manner acceptable to the child, at the prescribed time and in the prescribed form. (It is important to note that staff working with children are not legally obliged to administer medication).
- If the child refuses to take the medication then a note should be made on the form.
- Where medication may have side effects a discussion with the parent should take place to establish whether or not the child should attend nursery. Relevant paperwork may be needed to support the decision (risk assessment etc).
- Wherever possible the parent or guardian should request that their GP prescribe the least number of doses per day, i.e. 3 x daily, rather than 4 x daily
- For medications requiring long term administration, for example an asthma inhaler, the Parent or Guardian must complete a long term medication form, which will be reviewed on a regular basis. A Working In Partnership meeting must be held with parent/carer key person/room leader in order to discuss medication required and complete any other relevant documentation (risk assessments etc).

Non-Prescribed Medication

•We will administer non-prescribed Calpol or any other pain relief medication to the child for a maximum of 72 hours. After this time we recommend that an appointment is made with the family GP to check that there are no underlying health issues. This medication MUST be provided by the Parent of Guardian.

- A medication form MUST be completed for ALL non – prescribed medicines.
- If your child requires both Calpol and Ibuprofen – your child is too poorly to be in nursery and therefore will be excluded.
- For any non-prescribed creams e.g. Sudocrem, written permission must be obtained from parent/guardian prior to application
- If any child is brought to the Nursery in a condition in which he/she may require medication such as Calpol sometime during the day, a decision will be made as to whether the child is fit to be left at nursery.
- As with all medications, on collection the Parent or Guardian will be asked to read and sign the completed medication form. This will show clear details of times and dosage etc.
- Kids Planet Day Nurseries Ltd DOES NOT administer medication unless written consent is given.

In Extreme Circumstances

In an emergency where a child suddenly has a high temperature and seems unwell we will administer Calpol. We will contact you or your emergency contacts prior to administering this but we ask for blanket permission for this for emergency situations in case it is not possible to get hold of anyone. We will continue to contact you or your emergency contacts to arrange for your child to be collected.

If your child suddenly has a high temperature but appears well other than this we will administer with consent a one off dose of Calpol as per prescribed guidelines state. We will contact you or your emergency contacts prior to administering this but we ask for blanket permission for this for emergency situations in case it is not possible to get hold of anyone. We are only able to give one dose of the nursery's own Calpol to any child in a 12 hour period. In this instance we will use the nursery's own Calpol and will monitor your child's temperature to ensure this comes down within the hour. If their temperature remains high or they seem unwell in themselves we will contact you to ask them to come and collect them.

Teething: If your child displays symptoms of teething (in accordance with our signs and symptoms fact sheet) we will administer with consent a dose of nursery Calpol/Paracetamol. The correct dosage in accordance with the manufacturer will be administered. If your child is unwell and we feel requires 1-1 support/care, you will be asked to collect your child from nursery.

Mobile phones / photographs

Can we please remind all parents that in order to safeguard all children, we kindly ask that you do not use mobile phones while in and around the nursery. We would also like to remind all parents that it is prohibited to take photographs in the nursery, on the nursery grounds or through the windows.

Parking

This has improved recently however it is still a concern.

When dropping off and picking up your child can you do the following things to ensure disruption to local residents is kept to a minimum:-

- Keep your stay at nursery to a minimum.
- Refrain from parking on the kerb as this blocks access for buggy and wheelchair users
- Refrain from blocking residents drive ways.
- Please do not park outside the nursery gates, this blocks access to our local residents garages.
- I would also like to remind parents that there are double yellow lines at the front of the nursery, this area is patrolled by traffic wardens.

Clothing and personal items

Please can we ask that you label all items that come into the nursery as we have children who have similar items and they may be taken by mistake. Can we also ask that you ensure your child has spare clothes at nursery especially those who are toilet training (don't forget spare shoes)

Can we ask that children do not bring in their own toys from home as we cannot take responsibility if they get lost, damaged or misplaced.

**No Mobile
Phones**





Invoices

Invoices are given out on around the 15th of every month for the coming month and are available from your child's room to collect, please ask in the rooms for these.

Can I also remind all parents that fee's are payable on the 1st of each month in advance. Failure to pay fees promptly could result in losing your child's place at nursery.

Fees can be paid by direct debit, standing order, childcare vouchers, cash, debit card or cheque.

If you are concerned about payment, it is paramount that you speak with me at the earliest opportunity.

Events and dates for your diary.....

Date	Event
2 nd October	Grandparents Day – coming in for tea with the children @2.45 start
3 rd October	Islamic new year
3-7 th October	Space week
15 th October	Handwashing day
20 th October	Onesie day – Manchester children's hospital
30 th October	Diwali
31 st October	Halloween fancy dress party – pumpkin carving competition
5 th November	Bonfire night – safety
11 th November	Remembrance day – poppy sale, and bake sale
18 th November	Children in need – spottacular
21-27 th November	Road safety week
30 th November	St Andrews day

October

During October we will be getting ready for Halloween. Babies will be doing lots of exciting activities such as messy monster gloop, watching staff carve pumpkins, messy pumpkin play and eating some pumpkin soup. YUMMY!



We will be taking our babies into the sensory room to explore different sounds from animals that will be hibernating. We will also be feeling the different textures for example a spikey hedge hog, OUCH!



November

During November We will be going on a Autumn walk exploring the nature and environment looking at the leaves and searching for conkers.

With the leaves and conkers we have collected the babies will be making different pictures for our new display.

Halloween party

Babies will be having a Halloween party on 31st October, so dress your baby in a spooky outfit!! It will be full of fun games, dancing and music!

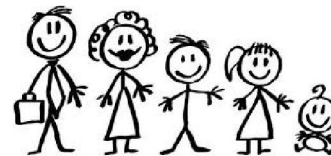


Parents/Guardians

Please bring hats, gloves, shoes, scarfs and coats as it will be getting colder and we all to enjoy the outdoors.



Please can we ask parents to bring pictures of the children and their families so we can make a family book. Thankyou!!



Shoes

Please can we ask that you bring in your child's shoes so we can still play outside when its wet.



October – Felix

November – Theo, Lila, Rowan, Molly

Don't forget you can order a birthday cake for a small charge of £5

A big warm welcome to
all of our new families

A little reminder....

Please remember to bring Winter clothes, coat, hats, gloves etc

What's going on in....

October

During October Tots will be taking part in activities for the Harvest festival and Halloween. We will be dressing up for Halloween and having a pumpkin competition, children will also be creating some Halloween themed art work to take home. For Harvest we will be making our own bread with Dawn.



November

In November we will be taking part in road safety week, we will be going on walks looking at safe road crossings and taking part in stop and go activities. We will also be celebrating bonfire night by creating our own bright firework pictures.

Staffing News

We would like to welcome Sophie to the Tots room. Sophie has great experiences working in child care settings and is looking forward to working with us in the Tots room, feel free to say hi!



Try this at home...

Our Tots love baking, so why not make your own banana cakes at home! All you need is 4oz of flour, 4oz of butter, 4oz of caster sugar, 2 eggs and 2 bananas! Mix together and bake for approx. 15 minutes. Enjoy!



Messages

A big warm welcome to all our new families. We hope you and your child have settled in well and are enjoying nursery. If you have any questions regarding the room or your child's key worker please do not hesitate to talk to Lucy (Room leader) or Kelly (Room senior).



Please could parents/carers label your child's clothes.

As we begin the Autumn and winter months could parents/carers bring their child to nursery in warm coats, hats, gloves (attached to coat if possible) and wellies. (labelled).



Turning 2 in October – Theo 15th

Turning 2 in November – Teddy 6th, Alex F 16th, Leejay 5th, Darcy 19th

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Big Welcome !!

We would like to welcome all our new toddlers and our new children that have moved up from tots.

Gruffalo

We hope you enjoy taking our Gruffalo weekend bag home. If you don't get to take it home this month you will get a chance soon.



Football

If anyone is interested in football it is starting soon!! Please speak to Alex or Kayleigh. We are hoping to start this October after half term



October

During October toddlers will be dressing up for Halloween, Making Halloween pictures, Collecting for the harvest festival and having a Onesie day.

November

In November we will be Making firework pictures and Talking about bonfire night safety.

It is also road safety week during November so we will be Carrying out activities.



Staffing news

Alex will be starting a new position as deputy manager at one of our new nurseries in Salford Quays. We are sad to lose her but excited for her to go the next step within the company. Congratulations and good luck!! As soon as we know who will be Toddler room leader we will share with information with you.



Please can we ask for children to bring in toothbrush and tooth paste to support good oral hygiene and building their confidence when brushing teeth.



October – Seb F, Matilda, Juno, Ruby-Mae, Serena, Ryann
November – Hayden, Shane, Ronnie, Maisie, Rory, Ruby, Freddie W, Harriet, Niamh, Hugo, Ava,

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A big warm welcome to all of our new children and families

We would just like to take this opportunity to reassure all our families who have transitioned to pre school that all children are settling in extremely well.

School readiness

As you know, one of our biggest focuses in pre school is ensuring your little cherubs are ready for school. So in the coming months we will be handing out leaflets and updating our display outside the room with everything you need to know about starting school.



Celebrations

We are in for a fun few months with lots of things to celebrate from space week, Diwali, Halloween and bonfire night.

So keep your eyes out for poster with dates and activities



Working in partnership

As part of working in partnership preschool have put together going home packs to support the areas if learning, can we ask that the packs are taken care of and brought back in the same condition they left. This is to continue this fantastic working partnership process.

Going home books

As part of us working together we have made some going home activity packs
Throughout each term the children will be offered activities and story books to take home to complete
Activities
We hope that you have fun completing these, if you would like any additional activities just let us know

Pencil control

we will be looking at pencil control throughout the next few months and building the children's confidence when making marks
If you do any mark making at home please bring it in and share it with us here At nursery



October – Beatrix, Maisie, Jasmyne, Dylan, Zahra, Oscar S, Rose
November – Jake, Mei-Yin, Ethan

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Company Update



Our nursery at Salford Quays is due to open in November this year, the open day for the nursery is 5th November.

We are excited to announce that we have a nursery opening in Swinton in early next year.

We also have a new website which will be launched over the coming weeks – please take a look as it will include all updates and current information about our nursery here at Prestwich

Staff News

A big Kids Planet welcome to our new staff members:

Megan, Morgan, Tanika, Sophie,

All the staff have settled in well and are enjoying their new role!

Welcome back...

Alex, Kayleigh, Heather and Jodie from maternity

*Don't forget
you can vote
for your*

*Employee
or
Team
of the month*

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For more information

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